



SECURITY GUIDELINES FOR SACI STUDENTS

Safety

SACI has experienced very few problems with safety or security within its facilities. Florence is, however, a major urban center, and students are therefore advised to follow the same basic safety precautions that they would elsewhere. Any incidents should be reported to **SACI's Title IX Coordinator, Daniela Barbato**.

Evenings

Day or night, students should always be alert and aware of their surroundings. During the day, students rarely encounter safety problems. In the evenings, especially after 10:30 pm, there are usually fewer people outside, so students who are out late in the evening need to be especially alert and cautious. Areas to be avoided after 10:30 pm are the train station, the San Lorenzo Market area, and the Cascine Park.

At night, it is safest to take taxis from one destination to another. If walking, it is best to walk in well-lit areas where other people are around. In the late evening, students should never walk alone. They should walk together on the sidewalk in the direction against traffic and should never accept rides from strangers. If students are out after buses cease operating, they should call a taxi (tel. 055- 4798, 055-4242, or 055-4390).

Students who encounter problems after SACI is closed should call the SACI emergency number that is distributed to students at Orientation and listed in the Student Handbook. For immediate assistance, students should seek a police officer or enter a hotel, restaurant, or another public place

Keep a photocopy of your passport and visa with you at all times. You may be required to identify yourself to police.

Traveling Outside Florence

Most of Europe is safe, but it is nevertheless important to follow basic safety guidelines when traveling. Students should not travel alone when making overnight trips. Those using overnight couchettes or sleeping cars on trains should make sure before sleeping that the doors are locked since thieves sometimes target these facilities.

Those planning a trip should review a travel guide and look at the online Consular Information Sheet for the country at <http://travel.state.gov>

The U.S. Department of State recommends maintaining a low profile while traveling and avoiding places where Americans tend to congregate since such places may be targeted by those who engage in political violence. Students planning to travel outside of Florence should pay attention to the news and keep track of world events. An excellent resource is the U.S. Department of State web site at <http://travel.state.gov>. This web site provides updated travel advisories. An important new function is secure online travel registration which allows American citizens to record foreign trip and residence information that the Department of State can use to communicate with and assist American citizens in case of an emergency. Students should sign up with the Smart Traveler Enrollment Program (STEP) at <https://step.state.gov>. Students should always inform their roommates and SACI about their travel plans.

Apartments

- Don't put the address of your apartment on your keys.
- Lock your apartment and close windows when you're out. When you leave the apartment, remember to place the key in the lock and to turn the key so that the door is fully locked.

- Close and lock your shutters when you go to sleep. No matter what floor you're on, never leave your windows open if you are out of the apartment or in the apartment and asleep—unless you have closed and locked your shutters.
- Don't keep large sums of money in your apartment.
- Don't let anyone follow you home. If someone's following you or is very close to you when you're near your apartment building, don't go into the apartment building. Try to find a store or hotel that you can go into. If you need help speaking with someone to let them know that you're in trouble, call the SACI emergency phone number.

Personal belongings

- Carry no more than €100 in your wallet or purse.
- Carry with you—but in a separation location:
 - one credit card that can be cancelled easily and replaced quickly
 - a photocopy of your passport and visa (you may be required to identify yourself to police).
 - a copy of SACI's emergency phone numbers information sheet
- Also carry with you the SACI keychain which lists emergency phone numbers.

If something is stolen, cancel your credit card immediately, then, during school hours, come to SACI and we'll help you report the crime to the police.

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